

**AGENDA OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
HOUSING AND OPPORTUNITY FOUNDATION  
OF KERN, LOCATED AT: 500 W.  
COLUMBUS., BAKERSFIELD, CALIFORNIA  
TO BE HELD ON WEDNESDAY, JULY 9, 2025,  
AT: 12:30 P.M.**

1. **Call to Order**, Roll Call, and Introduction of Guests
2. **Adoption of Agenda**
3. **Approval of the Minutes** of the Regular Meeting on 4-9-25
4. **Reports from the Chair-Woman and/or Directors of the Board**
5. **Authorization to Recommend the Reappointment of Jessica Janssen and Dee Slade to the Board of Directors for a Three-Year Term**
6. **Financial Report**
7. **Approval of FY2026 Budget**
8. **Scholarship Committee Report**
9. **Fundraising Committee Report**
10. **Executive Director Report**
11. **Next Meeting**

The next regular meeting of the Board of Directors of the Housing and Opportunity Foundation of Kern will be held on **Wednesday, October 8th at 12:30 9.m.**, at the Adelante Vista, located at: 1104 South Robinson Street, Bakersfield, California.

12. **Adjournment**

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If you require **special assistance** to participate in this Meeting, please call: 661-631-8500, ext. 1410, to make reasonable arrangements to ensure accessibility to this Meeting. For the hearing impaired, requests can be made via the California Relay Service at the numbers below:

TTY: 1-800-735-2929  
Voice: 1-800-735-2922  
Spanish: 1-866-734-2766  
Speech to Speech: 1-866-734-2305

Requests for assistance should be made at least two (2) days in advance whenever possible. This is to certify that this Agenda was posted at: The Housing and Opportunity Foundation of Kern's office, located at: 601 -24<sup>th</sup> Street, Bakersfield, CA 93301, on July 9, 2021. Documents submitted to a majority of the Foundation Directors fewer than 72 hours prior to a

public meeting are available for public inspection at the public counter of the Housing and Opportunity Foundation of Kern's office, located at: 601 – 24<sup>th</sup> Street, Bakersfield, CA 93301, as soon as they are distributed to Foundation Directors.

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H. Kimmel

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE HOUSING AND  
OPPORTUNITY FOUNDATION OF KERN, TO BE  
HELD AT: 601 24<sup>th</sup> ST., BAKERSFIELD,  
CALIFORNIA ON WEDNESDAY, APRIL 09, 2025  
AT: 12:30 PM**

**1. Call to Order, Roll Call, and Introduction of Guests**

Chair Janssen initiated the Regular Meeting of the Board of Directors of the Housing and Opportunity Foundation of Kern, held at 601 24<sup>th</sup> Street, Bakersfield, California on Wednesday January 08, 2025, at 12:39 p.m.

Present Directors: Raju Jassar, Dee Slade, Jessica Janssen, Gabriela Mello, Samy Abiaoui, Brooke Ary  
HA Staff: Heather Kimmel, Petra Bantum, Rhonda Meza  
Absent: Andrea Hill, Michael Bowers, Shontay Smith-Sweeney, Max P. Bacerra

**2. Adoption of Agenda**

*A motion was made to Approve the Agenda by Director Abiaoui and seconded by Director Slade. It was carried by Chair Janssen, Director Jassar, Director Ary, and Director Mello. Absent: Vice-Chair Smith-Sweeney, Director Hill, Director Bacerra and Director Bowers. There were no abstentions.*

**3. Approval of the Minutes of the Regular Meeting on October 16<sup>th</sup>, 2024 held at 12:30 p.m.**

*A motion was made to Approve the minutes from the October 16<sup>th</sup> meeting by Director Slade and seconded by Director Jassar. It was carried by Chair Janssen, Director Abiaoui, Director Slade, Director Ary and Director Mello. Absent: Director Smith-Sweeney, Director Bacerra, Director Hill and Director Bowers. There were no abstentions.*

**4. Authorization to Recommend the Reappointment of Shontay Smith-Sweeney to the Board of Directors for a Three-Year Term.**

*A motion was made to Authorization to Recommend the Reappointment of Shontay Smith-Sweeney to the Board of Directors for a Three-Year Term by Director Jassar and seconded by Director Slade. It was carried by Chair Janssen, Director Ary, Director Abiaoui and Director Mello. Absent: Vice-Chair Smith-Sweeney, Director Hill, Director Bacerra and Director Bowers. There were no abstentions.*

**5. Election of Officers**

*A motion was made to open nominations for Elections of 2025 Officers to April by Director Abiaou and seconded by Director Jassar. It was carried by Chair Janssen, Director Ary, Director Slade and Director Mello. Absent: Vice-Chair Smith-Sweeney, Director Hill, Director Bacerra and Director Bowers. There were no abstentions.*

**6. Reports from the Chair-Women and/or Directors of the Board**

*No reporting's*

**7. Financial Report**

*CFO Bantum recapped the financial report documents for the financial results as of December 2024 second quarter. The board was pleased with the current revenue.*

*A motion was made to Receive and File by Director Jassar and seconded by Director Abiaoui. It was carried by Chair Janssen, Directory Ary, Director Slade and Director Mello. Absent: Director Hill, Director Bacerra, Vice-Chair Smith-Sweeney and Director Bowers. There were no abstentions.*

**8. Approval of 2024 Financial Report**

*A motion was made to Approval of 2024 Financial Report by Director Slade and seconded by Director Abiaoui. It was carried by Chair Janssen, Director Jassar, Directory Ary and Director Mello. Absent: Director Hill, Director Bacerra, Vice-Chair Smith-Sweeney and Director Bowers. There were no abstentions.*

**9. Annual Report**

*Executive Director Kimmel shared that for this last fiscal year July-June we had 25 college recipients, 80 families attend Building Hope, 400 families participated in financial literacy workshops, 800 seniors participated in social activities, 170 children participated in youth programs like homework club and back to school clothing, 80 children received tablets, Jessica's Christmas provided gifts to 250 families and 6 helping hands grants were given for utilities.*

**10. Fundraising Committee Selection**

*Executive Director Kimmel reported that the board members in the last meeting approved the date and location. Housing Authority staff were working on organizing themselves for event preparation. Three members will be on the committee Director Mello, Vice-Chair Smith Sweeny will be asked, and Director Ary.*

**11. Approval of 2025 Meeting Schedule**

*Executive Director Kimmel shared we are currently on a quarterly schedule on Wednesdays 12:30pm located on 601 24<sup>th</sup> Street. This time and date continue to work for the board members, will keep as is.*

**12. Executive Director Report**

*Executive Director Kimmel wanted to thank the board for their participation with Jessica's Christmas this was the highest board participation year since I have been apparent of the foundation whether that was committing your time and your resources or financially bringing in additional funds. Angela Brown wanted me to share we had 73 children that received gifts including things like bike and scooters, Max Bacerra's group provided gifts for 15 families, and she wanted to give special thank you to Director Mello and her friends for providing meals and gifts to Pinewood Glen.*

**13. Next Meeting**

The next meeting of Board of Directors – Housing and Opportunity Foundation of Kern will be held on **Wednesday April 9th, 2025 at 12:30 p.m.**, at the Housing Authority's Central Office Large Conference Room, located at: 601 24<sup>th</sup> Street – Bakersfield, CA 93301.

**14. Adjournment**

*A motion was made to Adjourn by Director Slade and seconded by Director Jassar. It was carried by Chair Janssen, Director Abiaoui, Director Mello, Director Ary, and Director Mello. Absent: Vice-Chair Smith-Sweeney, Director Hill, Director Bacerra, and Director Bowers. There were no abstentions. 1:11pm*

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 09, 2025

**TITLE: Reports from the Chair-Woman and/or Directors of the Board**

**SUBMITTED BY: Heather Kimmel**

**SUPPORTING DATA: N/A**

**NARRATIVE:**

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 09, 2025

**TITLE: Authorization to Recommend the Reappointment of Jessica Janssen and Dee Slade to the Board of Directors for a Three-Year Term**

**SUBMITTED BY: Heather Kimmel**

**SUPPORTING DATA:**

**NARRATIVE:**

Both Jessica Janssen and Dee Slade's terms as board members are set to expire in August of 2025. They have both demonstrated a commitment to HOFK and have been active and engaged during their last three-year term. Their contributions to our Foundation and the people we serve have been invaluable.

I am recommending reappointment to the HOFK Board of Directors for another three-year term. If approved, the recommendation will go to the Housing Authority of the County of Kern's Board of Commissioners for consideration and appointment on August 13, 2025.

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 09, 2025

**TITLE: Financial Report**

**SUBMITTED BY: Petra Bantum**

**SUPPORTING DATA: Financial Records**

**NARRATIVE: Financial Reports will be Provided During the Meeting.**

**Housing & Opportunity Foundation (HOFK)****HOFK - June 2025 / FY25**

as of 07/09/2025

**Statement of Activities**

|                                  | <b>FY25<br/>Budget<br/>07/01/24-<br/>06/30/25</b> | <b>Total To Date</b> |
|----------------------------------|---------------------------------------------------|----------------------|
| <b>Revenue</b>                   |                                                   |                      |
| Grants/Contracts                 | 80,000.00                                         | 60,000.00            |
| Fundraisers/Events Donations     | 60,000.00                                         | 70,890.00            |
| Miscellaneous Income             | 300.00                                            | 502.00               |
| Microlending Loan Revenue        | 6,000.00                                          | 3,130.94             |
| Interest Earned                  | 10,000.00                                         | 16,270.36            |
| Donations                        | 0.00                                              | 0.00                 |
| Transfer In from Reserves        | 0.00                                              | 0.00                 |
| <b>Total Revenue</b>             | <b>156,300.00</b>                                 | <b>150,793.30</b>    |
|                                  |                                                   |                      |
| <b>Expenses</b>                  | <b>Budget</b>                                     | <b>Total To Date</b> |
| Back-to-School Drive             | 8,000.00                                          | 7,932.03             |
| Bower's Book Depot               | 2,000.00                                          | 0.00                 |
| Building Hope Conference         | 20,000.00                                         | 585.34               |
| STEM                             | 2,500.00                                          | 340.50               |
| Fundraising Costs                | 20,000.00                                         | 23,087.06            |
| Helping Hands                    | 10,000.00                                         | 2,111.93             |
| Insurance                        | 1,200.00                                          | 1,160.00             |
| Jessica's Christmas              | 10,000.00                                         | 9,330.55             |
| Legal/Bank Fees/Other            | 500.00                                            | 2,416.30             |
| Senior Social Activities         | 3,000.00                                          | 0.00                 |
| Scholarships                     | 12,000.00                                         | 16,119.21            |
| Supplies and Materials           | 2,500.00                                          | 2,061.89             |
| Tax and Financial Reviews        | 6,500.00                                          | 6,225.00             |
| Teen Life Skills Program         | 3,000.00                                          | 0.00                 |
| Travel and meetings              | 900.00                                            | 411.56               |
| Employment and Training          | 20,000.00                                         | 1,974.45             |
| Home Ownership                   | 25,000.00                                         | 7,571.37             |
| Microlending                     | 6,000.00                                          | 0.00                 |
| Citizens Business Bank grant exp | 2,500.00                                          | 451.51               |
| Wells Fargo grant exp            | 700.00                                            | 0.00                 |
| Website Hosting                  | 0.00                                              | 1,602.00             |
| <b>Total Expenses</b>            | <b>156,300.00</b>                                 | <b>83,380.70</b>     |
|                                  |                                                   |                      |
| <b>Revenue over Expenses</b>     | <b>0.00</b>                                       | <b>67,412.60</b>     |

**SPECIAL PROJECTS REPORTING - INCEPTION TO DATE**

|                                 | <b>Budget</b>     | <p>The total budget for the special projects was approved as part of the FY24 Budget.</p> <p>\$128,837 was carried over for FY25.</p> <p>Costs are being reported by fiscal year.</p> |                   |                    |
|---------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|
| <b>Revenue</b>                  |                   |                                                                                                                                                                                       |                   |                    |
| Transfer from Reserves          | 130,000.00        |                                                                                                                                                                                       |                   |                    |
|                                 |                   |                                                                                                                                                                                       |                   |                    |
| <b>Expenses</b>                 |                   | <b>FY25 Costs</b>                                                                                                                                                                     | <b>FY24 Costs</b> | <b>Total Costs</b> |
| Community Room Rehab            | 50,000.00         | 16,031.48                                                                                                                                                                             | 0.00              | 16,031.48          |
| Tablets for Participants (Kids) | 30,000.00         | 6,197.29                                                                                                                                                                              | 0.00              | 6,197.29           |
| Furniture and Supplies          | 50,000.00         | 858.79                                                                                                                                                                                | 1,163.00          | 2,021.79           |
| <b>Total Expenses</b>           | <b>130,000.00</b> | <b>23,087.56</b>                                                                                                                                                                      | <b>1,163.00</b>   | <b>24,250.56</b>   |
|                                 |                   |                                                                                                                                                                                       |                   |                    |
| <b>Revenue over Expenses</b>    | <b>0.00</b>       | <b>-23,087.56</b>                                                                                                                                                                     | <b>-1,163.00</b>  | <b>-24,250.56</b>  |

44,325.04  
total FY25 activity -  
no reserve transfer

105,749.44  
remaining

# Housing & Opportunity Foundation (HOFK)

HOFK - June 2025 / FY25

as of 07/09/2025

## Statement of Financial Position

### ASSETS

|                                         |                   |
|-----------------------------------------|-------------------|
| Cash-Undesignated (Cash - Unrestricted) | 25,542.71         |
| Savings                                 | 10,836.95         |
| Money Market                            | 280,234.96        |
| Certificate of Deposit                  | 150,102.24        |
| A/R - loans                             | 31,620.32         |
| Other A/R                               | 2,228.50          |
| <b>Total Assets</b>                     | <b>500,565.68</b> |

### LIABILITIES

|                                         |                 |
|-----------------------------------------|-----------------|
| Advances from Title V/Housing Authority | -               |
| Other liabilities                       | 4,298.59        |
| <b>Total Liabilities</b>                | <b>4,298.59</b> |

### EQUITY

|                                   |                   |
|-----------------------------------|-------------------|
| Unrestricted - URA                | 315,708.22        |
| Restricted - RNA                  | 180,558.87        |
| <b>Total Equity</b>               | <b>496,267.09</b> |
| <b>Total Liability and Equity</b> | <b>500,565.68</b> |

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 09, 2025

**TITLE: Approval of FY2026 (7/1/25-6/30/26) Budget**

**SUBMITTED BY: Petra Bantum**

**SUPPORTING DATA: Budget Template**

**NARRATIVE: Attached is the draft budget for the FY2026 operating year.**

## HOFK Budget FY 2025-2026

### PROGRAMS

|                                      | Approved<br>7/1/24 -<br>6/30/25<br>Budget | 7/1/24 -<br>6/30/25<br>Actuals |
|--------------------------------------|-------------------------------------------|--------------------------------|
| <b>Revenue</b>                       |                                           |                                |
| Grants/Contracts                     | 80,000.00                                 | 60,000.00                      |
| Fundraisers/Events Donations         | 60,000.00                                 | 70,890.00                      |
| Donations                            | 0.00                                      | 0.00                           |
| Senior Pantry                        | 0.00                                      | 0.00                           |
| Cash Contributions                   | 0.00                                      | 0.00                           |
| Miscellaneous Income                 | 300.00                                    | 502.00                         |
| Microlending Loan Revenue            | 6,000.00                                  | 3,130.94                       |
| Interest Earned                      | 10,000.00                                 | 16,270.36                      |
| Transfer In from Reserves            | 0.00                                      | 0.00                           |
| <b>Total Revenue</b>                 | <b>156,300.00</b>                         | <b>150,793.30</b>              |
|                                      |                                           |                                |
| <b>Expenses</b>                      |                                           |                                |
| Back-to-School Drive                 | 8,000.00                                  | 7,932.03                       |
| Bower's Book Depot                   | 2,000.00                                  | 0.00                           |
| Building Hope Conference             | 20,000.00                                 | 585.34                         |
| STEM                                 | 2,500.00                                  | 340.50                         |
| Fundraising Costs                    | 20,000.00                                 | 23,087.06                      |
| Helping Hands                        | 10,000.00                                 | 2,111.93                       |
| Insurance                            | 1,200.00                                  | 1,160.00                       |
| Jessica's Christmas                  | 10,000.00                                 | 9,330.55                       |
| Legal/Bank Fees/Other                | 500.00                                    | 2,416.30                       |
| Senior Social Activities             | 3,000.00                                  | 0.00                           |
| Scholarships                         | 12,000.00                                 | 16,119.21                      |
| Supplies and Materials               | 2,500.00                                  | 2,061.89                       |
| Tax and Financial Reviews            | 6,500.00                                  | 6,225.00                       |
| Teen Life Skills Program             | 3,000.00                                  | 0.00                           |
| Travel and meetings                  | 900.00                                    | 411.56                         |
| Employment and Training              | 20,000.00                                 | 1,974.45                       |
| Home Ownership                       | 25,000.00                                 | 7,571.37                       |
| Microlending                         | 6,000.00                                  | 0.00                           |
| Citizens Business Bank grant expense | 2,500.00                                  | 451.51                         |
| Wells Fargo grant expense            | 700.00                                    | 0.00                           |
| Website Hosting                      | 0.00                                      | 1,602.00                       |
| <b>Total Expenses</b>                | <b>156,300.00</b>                         | <b>83,380.70</b>               |
|                                      |                                           |                                |
| <b>Operating Revenue vs Expenses</b> | <b>0.00</b>                               | <b>67,412.60</b>               |

|                                                     | 01               | 02                             | 03                                                 | 04                                                                    |
|-----------------------------------------------------|------------------|--------------------------------|----------------------------------------------------|-----------------------------------------------------------------------|
| <b>Proposed<br/>7/1/25 -<br/>6/30/26<br/>Budget</b> | <b>Agency</b>    | <b>Supportive<br/>Services</b> | <b>Job Search /<br/>Education/Hsg<br/>Opp Fund</b> | <b>Housing<br/>Counseling /<br/>Financial<br/>Capability<br/>Fund</b> |
| <b>70,000.00</b>                                    | 0.00             | 5,000.00                       | 0.00                                               | 65,000.00                                                             |
| <b>70,000.00</b>                                    | 70,000.00        | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>0.00</b>                                         | 0.00             | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>0.00</b>                                         | 0.00             | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>0.00</b>                                         | 0.00             | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>500.00</b>                                       | 500.00           | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>3,600.00</b>                                     | 0.00             | 0.00                           | 0.00                                               | 3,600.00                                                              |
| <b>12,000.00</b>                                    | 12,000.00        | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>0.00</b>                                         | 0.00             | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>156,100.00</b>                                   | <b>82,500.00</b> | <b>5,000.00</b>                | <b>0.00</b>                                        | <b>68,600.00</b>                                                      |
|                                                     |                  |                                |                                                    |                                                                       |
|                                                     |                  |                                |                                                    |                                                                       |
|                                                     |                  |                                |                                                    |                                                                       |
| <b>8,000.00</b>                                     | 0.00             | 8,000.00                       | 0.00                                               | 0.00                                                                  |
| <b>2,000.00</b>                                     | 0.00             | 0.00                           | 2,000.00                                           | 0.00                                                                  |
| <b>18,000.00</b>                                    | 0.00             | 0.00                           | 0.00                                               | 18,000.00                                                             |
| <b>2,000.00</b>                                     | 0.00             | 0.00                           | 2,000.00                                           | 0.00                                                                  |
| <b>25,000.00</b>                                    | 25,000.00        | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>8,000.00</b>                                     | 0.00             | 8,000.00                       | 0.00                                               | 0.00                                                                  |
| <b>1,200.00</b>                                     | 1,200.00         | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>10,000.00</b>                                    | 0.00             | 10,000.00                      | 0.00                                               | 0.00                                                                  |
| <b>2,500.00</b>                                     | 2,500.00         | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>2,500.00</b>                                     | 0.00             | 2,500.00                       | 0.00                                               | 0.00                                                                  |
| <b>18,000.00</b>                                    | 0.00             | 0.00                           | 18,000.00                                          | 0.00                                                                  |
| <b>2,500.00</b>                                     | 2,500.00         | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>6,500.00</b>                                     | 6,500.00         | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>2,500.00</b>                                     | 0.00             | 0.00                           | 2,500.00                                           | 0.00                                                                  |
| <b>900.00</b>                                       | 900.00           | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>18,000.00</b>                                    | 0.00             | 0.00                           | 0.00                                               | 18,000.00                                                             |
| <b>20,000.00</b>                                    | 0.00             | 0.00                           | 0.00                                               | 20,000.00                                                             |
| <b>4,000.00</b>                                     | 0.00             | 0.00                           | 0.00                                               | 4,000.00                                                              |
| <b>2,000.00</b>                                     | 0.00             | 0.00                           | 0.00                                               | 2,000.00                                                              |
| <b>700.00</b>                                       | 0.00             | 0.00                           | 700.00                                             | 0.00                                                                  |
| <b>1,800.00</b>                                     | 1,800.00         | 0.00                           | 0.00                                               | 0.00                                                                  |
| <b>156,100.00</b>                                   | <b>40,400.00</b> | <b>28,500.00</b>               | <b>25,200.00</b>                                   | <b>62,000.00</b>                                                      |
|                                                     | <b>26%</b>       | <b>18%</b>                     | <b>16%</b>                                         | <b>39%</b>                                                            |
| <b>0.00</b>                                         | <b>42,100.00</b> | <b>-23,500.00</b>              | <b>-25,200.00</b>                                  | <b>6,600.00</b>                                                       |

### ONE-TIME EXPENSES/PROJECTS

|                                 | FY24 Budget       | Cumulative<br>Actuals to Date |
|---------------------------------|-------------------|-------------------------------|
| Sources                         |                   |                               |
| Transfer In from Reserves       | 130,000.00        | 0.00                          |
| <b>Total Sources</b>            | <b>130,000.00</b> | <b>0.00</b>                   |
|                                 |                   |                               |
| Uses                            |                   |                               |
| Community Room Rehab            | 50,000.00         | 16,031.48                     |
| Tablets for participating kids  | 30,000.00         | 6,197.29                      |
| Furniture and Supplies at sites | 50,000.00         | 2,021.79                      |
| <b>Total Uses</b>               | <b>130,000.00</b> | <b>24,250.56</b>              |
|                                 |                   |                               |
| <b>Sources vs Uses</b>          | <b>0.00</b>       | <b>-24,250.56</b>             |

| Carried Over<br>Proposed<br>FY25 Budget |
|-----------------------------------------|
| 130,000.00                              |
| 130,000.00                              |
|                                         |
|                                         |
| 33,968.52                               |
| 23,802.71                               |
| 47,978.21                               |
| 105,749.44                              |
|                                         |
| 24,250.56                               |

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 09, 2025

**TITLE: Scholarship Committee Report**

**SUBMITTED BY: Mardi Sharples**

**SUPPORTING DATA: List of Scholarship Award Winners**

### **NARRATIVE:**

The Housing Authority of the County of Kern funds the Max Bacerra Scholarship Awards program with the objective of motivating residents and participants to continue their education. The Housing & Opportunity Foundation of Kern (HOFK) allocated funding for the program at their annual meeting in April. Their annual contribution allows us to make the program available to all eligible Housing Authority residents and Section 8 participants. This year, the total amount to be awarded is \$20,000—\$16,000 from HOFK and \$4,000 from the Housing Authority.

The scholarship committee, composed of Brooke Ary, Jessie Janssen, Samy Abiaoui, and Carlos Baldovinos, with the assistance of Angela Brown, Lead Service Coordinator, and oversight by Housing Administrator Mardi Sharples, carefully reviewed 17 applicants. All but one applicant was awarded; the only reason the applicant was not awarded was that he is not a participant or resident. The following 16 applicants are being submitted for funding:

| Last Name            | First    | Development/Section 8 | SC/HM/HS       | Awarded |
|----------------------|----------|-----------------------|----------------|---------|
| Chavez               | Santana  | Section 8             | HS D. Martinez | 2500    |
| Jara                 | David    | SHome                 | HM J. Jennings | 2500    |
| Nichols              | Monique  | Section 8             | HS L. Alvarez  | 2000    |
| Williams             | Shylan   | Section 8             | HS C. Zamos    | 2000    |
| Alvarez              | Tannya   | Section 8             | SC Y.Mireles   | 1200    |
| Barahona ( Vicencio) | Evelyn   | Section 8             | SC M. Ramirez  | 1200    |
| Brown                | Arkassia | AVRAD                 | SC M. Way      | 1200    |
| Stewart              | Bernita  | Section 8             | HS J. Negrete  | 1200    |
| Baily                | Helen    | Section 8             | HS J. Negrete  | 800     |
| Gage                 | Laporsha | Section 8             | SC L. Ringgold | 800     |
| Carter               | Audrey   | REH                   | HC S. Ludd     | 800     |
| Castillo             | Raymond  | Section 8             | HS Y Mireles   | 800     |
| Miller               | Damari   | Section 8             | HS L. Alvarez  | 800     |
| Rojas                | Fatima   | Section 8             | SC L. Ringgold | 800     |
| Ronquillo            | Sarah    | Section 8             | HS A. Mellin   | 800     |
| Way                  | Fantasy  | Section 8             | HS. J Negrate  | 600     |

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 09, 2025

**TITLE: Fundraising Committee Report**

**SUBMITTED BY: Heather Kimmel**

**SUPPORTING DATA: List of Sponsorships**

**NARRATIVE:**

The annual HOFK fundraiser is scheduled to take place on September 12, 2025 at the Luigi's Warehouse from 5:30pm to 10pm. Below is a breakdown of sponsorships and projected expenses:

Sponsorships:

| Name of Potential Sponsor | Board Contact | Previous Sponsorship | 2025 Commitment |
|---------------------------|---------------|----------------------|-----------------|
| CRC                       | Heather       | \$ 2,500             | \$1,500         |
| Wonderful Orchards        | Jessica       | \$ 3,000             | \$3,000         |
| Valley Strong Bank        | Shontay       | \$ 5,000             | \$3,000         |
| Enterprise                | Stephen       | \$ 3,000             | \$3,000         |
| Ordiz-Melby Architects    | Stephen       | \$ 1,500             | \$3,000         |
| Citizens Business Bank    | Gabriela      | \$ 5,000             | \$5,000         |
| Kern Health System        | Heather       | \$ 10,000            | \$5,000         |
| Wallace & Smith           | Stephen       | \$ 5,000             | \$5,000         |
| U.S. Bank                 | Brooke        | \$ 5,000             | \$10,000        |
| ARH CPA                   | Andrea        | \$ 1,500             |                 |
| Anthem                    | Heather       | \$ 10,000            |                 |
| Shafter Nursing and Rehab | Heather       | \$ 1,500             |                 |
| Tri Counties Bank         | Heather       | \$ 5,000             |                 |
| Wells Fargo               | Heather       | \$ 10,000            |                 |
| Chevron                   | Heather       | \$ 5,000             |                 |
| Adventist Health          | Jessica       |                      |                 |
| Berry Petroleum           | Jessica       |                      |                 |
| CSUB                      | Jessica       |                      |                 |

|                                       |         |    |       |  |
|---------------------------------------|---------|----|-------|--|
| Vince Fong                            | Jessica | \$ | 1,500 |  |
| Kern County Superintendent of Schools | Jessica |    |       |  |
| Milestone Real Estate                 | Max     | \$ | 1,500 |  |
| Morra Partners                        | Max     | \$ | 1,500 |  |
| Leticia Perez                         | Michael | \$ | 1,500 |  |
| Mose Lodge                            | Petra   | \$ | 500   |  |
| BMW                                   | Samy    | \$ | 2,500 |  |
|                                       |         | \$ | 1,500 |  |
| Mission Bank                          | Samy    |    |       |  |
| Moneywise                             | Samy    | \$ | 2,000 |  |
| Banc of California                    | Stephen | \$ | 5,000 |  |
| Jones Hall Professional Law           | Stephen | \$ | 1,500 |  |
| PDA Architect                         | Stephen |    |       |  |
| SGPA Architecture and Planning        | Stephen | \$ | 1,500 |  |

#### Expenses:

| Actual + Projected Based on 150 Guests (Luigis) |                             |                  |              |             |
|-------------------------------------------------|-----------------------------|------------------|--------------|-------------|
|                                                 | Vendor                      | Description      | Payment Date | Amount      |
|                                                 | Luigis                      | Deposit          | 6/25/2025    | \$500.00    |
|                                                 | Luigis                      | Final Payment    |              | \$12,386.79 |
|                                                 | Laurel Shropshire           | Floral           |              | \$2,100.00  |
|                                                 | Parking Company of the West | Valet            |              | \$1,225.00  |
|                                                 | Brownie Enterprises         | Mobile Billboard |              | \$875.00    |
|                                                 | Rayford Bros                | Band             |              | \$1,500.00  |
|                                                 | TBD                         | Movie            |              | \$1,000.00  |
|                                                 |                             |                  |              |             |
|                                                 | TBD                         | Photo Booth      |              | \$500.00    |
|                                                 | TBD                         | Raffel Items     |              | \$0.00      |
|                                                 | TBD                         | Decorations      |              | \$1,000.00  |
|                                                 |                             |                  |              |             |
| Revenue                                         |                             |                  |              | \$38,500.00 |
| Expenses                                        |                             |                  |              | \$21,086.79 |
| <b>Profit</b>                                   |                             |                  |              | \$17,413.21 |



# *Rock The Foundation*

## *Featuring: The Rayford Brothers*

*FRIDAY, SEPTEMBER 12, 2025*  
*5:30PM to 10PM*

*LUIGI'S RESTAURANT & DELICATESSEN*

*725 E 19TH ST, BAKERSFIELD, CA 93305*

*DRESS ATTIRE:*  
*PONYTAILS & SLICKBACKS*

*HKimmel@kernha.org*





# Rock The Foundation

## Featuring: The Ray Ford Brothers

### PRESENTING SPONSOR

**\$20,000 (EXCLUSIVE)**

- Representative to speak at event
- Full page logo on event program
- Recognition on social media
- Logo recognition at event
- Logo printed on event pictures
- Logo displayed in Housing Authority Lobby for six months
- Logo printed on select program materials for six months
- Recognition on next Company Newsletter
- Logo included in event video (if received by 8/15/25)
- Three tickets to the Building Hope Conference
- Three Tables of 8
- Drink Tickets for Table (Per Seat)

### PREMIER SPONSOR

**\$10,000**

- Half Page logo on event program
- Recognition on social media
- Logo recognition at event
- Logo displayed in Housing Authority lobby for three months
- Logo displayed on select program material for three months
- Two tickets to the Building Hope Conference
- Two Tables of 8
- Drink Tickets for Table (Per Seat)

### SUPPORTING SPONSOR

**\$3,000**

- Logo on event program
- Recognition on social media
- One ticket to the Building Hope Conference
- Table of 4 (half table)

### PATRON SPONSOR

**\$5,000**

- Logo on event program
- Recognition on social media
- Logo recognition at event
- Logo displayed in Housing Authority lobby for one month
- Logo displayed on select program material for three months
- One ticket to the Building Hope Conference
- One Table of 8

### CONTRIBUTION SPONSOR

**\$1,500**

- Company logo on event program
- Recognition on social media
- Table of 4 (half table)

SPONSOR NAME:

PHONE:

EMAIL ADDRESS:

ADDRESS:

#### SELECT A DINNER PACKAGE

☐ PRESENTING SPONSOR \$20,000

☐ PREMIER SPONSOR \$10,000

☐ PATRON SPONSOR \$5,000

☐ SUPPORTING SPONSOR \$3,000

☐ CONTRIBUTION SPONSOR \$1,500

CITY:

STATE:  ZIP:

☐ **CHECK ENCLOSED** PAYABLE TO: HOUSING & OPPORTUNITY  
FOUNDATION OF KERN

# Housing & Opportunity Foundation of Kern

## Agenda Item Submission Sheet

Date: July 9, 2025

**TITLE: Executive Director Report**

**SUBMITTED BY: Heather Kimmel**

**SUPPORTING DATA: Community Room Rehab Schedule**

**NARRATIVE: Executive Director Report**

During the April 2025 board meeting members requested an update on our community room rehab project and a complete inventory of our computer labs. Attached is a comprehensive schedule of our community room rehab project including an inventory of computers by site.

The project is scheduled to be completed by November 1<sup>st</sup> 2025.

| <b>Staff Member</b> | <b>Site</b>                  | <b>Community Room Due Date</b>   |
|---------------------|------------------------------|----------------------------------|
| Makayla Bird        | Rio Vista                    | 8/1/2025                         |
|                     | Residents at West Columbus   | Done                             |
|                     | Adelante Vista               | Done                             |
|                     | Little Village               | Will be done with RAD Conversion |
|                     | Residents at Old Town Kern   | 8/1/2025                         |
|                     | Baker Street Village         | Will be done with RAD Conversion |
|                     | Benton Park                  | 8/1/2025                         |
|                     | Residents at East Hills      | 8/1/2025                         |
| Irene Ramirez       | Homer Harrison               | Done                             |
|                     | Maganda park/Casas Del Valle | Done                             |
|                     | Valle Vista                  | Done                             |
|                     | Milagro Del Valle            | Done                             |
|                     | Almond Village               | 9/1/2025                         |
|                     | Rosaleda Village             | 9/1/2025                         |
|                     | Parkside                     | 9/1/2025                         |
|                     | Terra Vista                  | Will be done with RAD Conversion |
| Adam Arriola        | Park Place                   | 10/1/2025                        |
|                     | Village Park                 | 10/1/2025                        |
|                     | Pinewood                     | 10/1/2025                        |
|                     | Village Congregational       | 10/1/2025                        |
|                     | Pioneer Cottages             | 10/1/2025                        |
|                     | 22nd Street Lofts            | 10/1/2025                        |
| Nacoyia Henry       | Reniassance at Baker         | New Development                  |
| Angela Brown        | Greenfiled                   | Will be done with RAD Conversion |

| <b>Computer Lab Due Date</b>                           |
|--------------------------------------------------------|
| 8/1/2025                                               |
| 8/1/2025                                               |
| 8/1/2025                                               |
| 8/1/2025                                               |
| 8/1/2025                                               |
| Tenants go to Residents at Old Town Kern for computers |
| Does not currently have computers                      |
| Does not currently have computers                      |
| 9/1/2025                                               |
| 9/1/2025                                               |
| Does not currently have computers                      |
| 9/1/2025                                               |
| 9/1/2025                                               |
| Does not currently have computers                      |
| Does not currently have computers                      |
| 9/1/2025                                               |
| Tenants attend computer classes and are given laptops  |
| Tenants attend computer classes and are given laptops  |
| Tenants attend computer classes and are given laptops  |
| Tenants attend computer classes and are given laptops  |
| Does not currently have computers                      |
| Tenants attend computer classes and are given laptops  |
| Does not currently have computers                      |
| 10/1/2025                                              |

### Resident Services Site Computers

[illegible]

Development Site: Adelante Vista  
Submitted by: Makayla Bird  
Date: 6/27/2025

### Resident Services Site Computers

[illegible]

Development Site: Little Village  
Submitted by: Makayla Bird  
Date: 6/26/2025

### Resident Services Site Computers

[illegible]

Development Site: Rio Vista  
Submitted by: Makayla Bird  
Date: 6/25/2025

### Resident Services Site Computers

[illegible]

**Development Site:** Residences at Old Town Kern

Submitted by: Makayla Bird

Date: 6/24/2025

### Resident Services Site Computers

[illegible]

**Development Site:** Residences at West Columbus

Submitted by: Makayla Bird

Date: 6/25/2025

6/25/2025

| Homer Harrison | Total of 4 Computers |
|----------------|----------------------|
| 1              | 1                    |
| 2              | 2                    |
| 3              | 3                    |
| 4              | 4                    |
| 5              | 5                    |
| 6              | 6                    |
| 7              | 7                    |
| 8              | 8                    |
| 9              | 9                    |
| 10             | 10                   |
| 11             | 11                   |
| 12             | 12                   |
| 13             | 13                   |
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| 95             | 95                   |
| 96             | 96                   |
| 97             | 97                   |
| 98             | 98                   |
| 99             | 99                   |
| 100            | 100                  |

[illegible]

ccess computer

Development Site: Northern Sites  
Submitted by: Irene Ramirez  
Date: 6/30/2025